



Minutes of the Aspasa Environmental Committee Meeting

Date: 4 July 2017 at 10:00

Venue: ASPASA Offices, Unit 8, Coram Park, Ferrero Ave, Randpark Ridge

Present:

1.	WELCOME & INTRODUCTION																	
	Alan Cluett opened the meeting. All in attendance introduced themselves.																	
2.	ATTENDANCE AND APOLOGIES																	
	<table><tr><td>Nivashni Govender- AfriSam</td><td>Letisha van den Berg- Afrimat</td></tr><tr><td>Louis de Wet- Afrimat</td><td>Joon van der Linde- EIM Consulting/Dimension Stone</td></tr><tr><td>Nico Pienaar- ASPASA</td><td>Tiekie Nuiwenhuis- West End Clay Brick</td></tr><tr><td>Justin Dell- Idwala</td><td>Gudani Mulugisi- Sepfluor</td></tr><tr><td>Alan Cluett- Cluett Consulting</td><td>Iain Cluett- Cluett Consulting</td></tr><tr><td>Colleen Cluett- Cluett Consulting</td><td></td></tr></table> <p>Apologies</p> <table><tr><td>Niraksha Kevel Singh- AfriSam</td><td>Mark Freer- Marlin Group</td></tr><tr><td>Anthony Bowen - Lafarge</td><td>Daruis van Pletzen - PPC</td></tr></table>	Nivashni Govender- AfriSam	Letisha van den Berg- Afrimat	Louis de Wet- Afrimat	Joon van der Linde- EIM Consulting/Dimension Stone	Nico Pienaar- ASPASA	Tiekie Nuiwenhuis- West End Clay Brick	Justin Dell- Idwala	Gudani Mulugisi- Sepfluor	Alan Cluett- Cluett Consulting	Iain Cluett- Cluett Consulting	Colleen Cluett- Cluett Consulting		Niraksha Kevel Singh- AfriSam	Mark Freer- Marlin Group	Anthony Bowen - Lafarge	Daruis van Pletzen - PPC	
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3.	MEMBERS CODE OF CONDUCT																	
	The Chairman read out the member's code of conduct and all present agreed to adhere.																	
4.	CONFIRMATION OF PREVIOUS MINUTES																	
	Previous minutes were reviewed and accepted.																	
5.	ISSUES FLOWING FROM PREVIOUS MINUTES																	
	<p>ASPASA Environmental Policy</p> <ul style="list-style-type: none">Alan Cluett reviewed the Policy. Will send comments made on old policy, if requested.Policy is attached.Members are requested to review and comment as necessary.																	
6.	UPDATE ON OUTPUT																	
	The outputs from the first Environmental Committee meeting were presented in table form and were discussed in the Slides of the Committee presentation attached.																	
7.	ASPASA ABOUT FACE																	
	<p>Results Year to Date</p> <ul style="list-style-type: none">The results were discussed according to the attached presentation52 audits have been conducted with an average change of -1.04%Branding has been altered for the inclusion of new members, if members identify areas that need rebranding, contact Nico or Mary-Ann																	

	<p>Way forward for ASPASA About Face</p> <ul style="list-style-type: none"> Concerns raised about the effects of growing ASPASA membership on the About Face audits. Want all audits to be conducted by a single auditor. Alan Cluett will develop a proposal for audits to be conducted over a 2-year cycle, with training to supplement the audits at members who are not audited in a particular year. Adapt system for further integration between Health & Safety and Environment <p>ASPASA About Face 2018 draft</p> <ul style="list-style-type: none"> The new draft has been streamlined. It conforms fully with ISO 14001:2015, however items that have not been recognised as adding value have been removed. Audit to focus on implementation and the results of monitoring results Items that are identified as forming part of the implementation of the system represent 64.5% of the audit points (this includes legal requirements, operation, monitoring and physical inspection) Issues identified where non-reputable service providers are not monitoring and reporting appropriately. This is followed up in Section 10. The draft will be available in a Google Drive document and members are able to comment until the 31st of August 2017 https://drive.google.com/drive/folders/0By3hJeS1SpDsY1R4QUFFQW1kRms?usp=sharing 2018 audit protocol will be released on the 31st of October 2018 <p>Audit Acknowledgement Questionnaire</p> <ul style="list-style-type: none"> Proposal for the Audit Acknowledgement document to be completed after the audit via a google document that will be sent to ASPASA. The proposed format is available in the Google Drive folder https://drive.google.com/drive/folders/0By3hJeS1SpDsY1R4QUFFQW1kRms?usp=sharing <p>Issues arising from the audits discussed in section 10.</p>	
8.	2018 FOCUS AREAS	
	<p>Proposed focus areas were presented as in the attached presentation, member comments are requested</p> <p>Waste Management</p> <ul style="list-style-type: none"> Waste law is complex and punitive This will require further input and examination in future <p>Legal Register</p> <ul style="list-style-type: none"> A user-friendly and accurate legal register is recognised as crucial for ASPASA members Alan Cluett presents a legal register proposal. Letisha van den Berg identifies that members get a discount with Data Dynamics <p>EMP Understanding and Compliance</p> <ul style="list-style-type: none"> Issues with EMPs have been identified in audits <p>Satellite industries within Mining Areas and Mine Manager responsibilities</p> <ul style="list-style-type: none"> Member operations are affected by satellite industries within their EMP/Mining area or next to them (as a result of communities mistaking pollution caused by these industries as originating from Member operations) or where access to those sites is through the Member operation (which has consequences for incidents or accidents on site) Certain satellite industries may not have the required authorisations, if they occur on 	

	<p>site they are the responsibility of the appointed 3.1a</p> <ul style="list-style-type: none"> • Nico Pienaar requests a circular to be published regarding satellite industries on Member operations • These requirements will be expanded in ASPASA About Face 2018 where industries fall in the Mining or EMP area <p>Suggested focus areas:</p> <ul style="list-style-type: none"> • Interactions with communities and managing their comments or complaints • Water- authorisations, use and monitoring 	
9.	ASPASA TRAINING HIERARCHY	
	<p>A proposal for a training hierarchy was presented. Topics described in the attached document.</p> <p>Additional topics suggested:</p> <ul style="list-style-type: none"> • Lessons for dealing with communities • Mentorship programmes <p>Training to be presented but specialists in their field.</p>	
10.	GENERAL/ADDITIONAL ITEMS	
	<p>Checklists for consultants</p> <ul style="list-style-type: none"> • Certain consultants do not monitor correctly or who advise Members incorrectly. • A checklist is required in order to scope consultants and ensure that they are meeting requirements, as well as training to assist Members • A checklist is also necessary to ensure that training, and trainers, are appropriate <p>Issues with blasting contractors</p> <ul style="list-style-type: none"> • Alan Cluett will follow up on disposal of explosives <p>NAEIS</p> <ul style="list-style-type: none"> • Recognise a need to assist members with implementation of the regulations • The system is complicated and requires someone to be sent to department for training • Colleen Cluett will follow up with Tali Tshikhovhokhovho to assist with setting up a workshop for members and Tiekie Nuiwenhuis for a list of operations that are not complying with the registration and reporting requirement <p>Water usage and licencing issues</p> <ul style="list-style-type: none"> • Nico Pienaar to follow up <p>MOSH</p> <ul style="list-style-type: none"> • Require information about status of MOSH noise and dust monitoring • Nico Pienaar to follow up <p>Communications from Members</p> <ul style="list-style-type: none"> • Request that members communicate the issues, such as related to water usage charges or NAEIS compliance, they face to ASPASA 	
11.	DATE OF NEXT MEETING	
	31 st October 2017, 10h00, ASPASA Offices	