



*Minutes of the*  
**ASPASA TECHNICAL COMMITTEE MEETING**

**Date: 13 July 2017 – 10:00**

*Venue: Aspasa, Unit 8, Coram Park, Ferero Road, Randpark Ridge*

<b>1</b>	<b>WELCOME</b>	
	The Chairperson welcomed all present and thanked those in attendance for their effort to attend this important meeting.	
<b>2</b>	<b>PRESENT &amp; APOLOGIES</b>	
	An attendance register was signed by all present and apologies were recorded.  <u>Present:</u> Saartjie Duvenhage – Chairperson Danny de Villiers - Raubex Ray Bonser - Afrisam Zain Barbamia – SANRAL Etienne Erasmus - PPC Johan Burger - Afrimat Barry Pearce – Learning Matters	
<b>3</b>	<b>MEMBERS CODE OF CONDUCT</b>	
	The Chairperson read the code in the Agenda and asked if all present agreed with it. It was also noted that as the code confirmed that the Associations (the industry) activities were to be promote. When an individual attends a meeting and the industry is or can be affected or impacted on, then such a person should defend the industry and let ASPASA know of any developments that are relevant.	
<b>4</b>	<b>CONFIRMATION OF PREVIOUS MINUTES</b>	
	The Chairperson worked through the issues raised in the previous minutes and commented on them.  4.1 SANAS 1083: It had been noted previously that there was a meeting (committee) working on this and that it was chaired by Bryan Perrie from TCI (Why the Concrete Industry was handling aggregate specifications was not known).  ASPASA had been asked to submit a list of names to the Chairperson so as to allow the Aggregate, Material Suppliers to be represented. This list was sent to Bryan Perrie. Apparently there had been a meeting on 1083, but those nominated had not been aware of it, except Ray Bonser.  It was agreed that the list will again be sent as well as the names of those who attended the ASPASA Technical Committee, so as to ensure that a proper representing committee is constituted. Ray Bonser will follow up with Bryan Perrie.  4.2 A draft document will be discussed.  4.3 The laboratories checklist will be included in Quality System.  4.4 Sampling will be discussed later.	Office  Ray Bonser  Office

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<b>5</b>	<b>ISSUES NOT COVERED ON THE AGENDA</b>	
	<p><u>Communications</u></p> <p>It was noted that there were various forums that dealt with issues that were relevant to ASPASA. The NLA needed to be approached to ensure ASPASA details was recorded. The office would send the attendees to this committees details to Hannelie at the NLA.</p>	Office
<b>6</b>	<b>QUALITY FOCUS</b>	
	<p>It was noted by Ray Bonser that SANAS 1083-1994 had been split for the material section of construction materials. The intention was to broaden the scope. There were problems with 1083 as there were some obvious errors. Ray Bonser explained these. It was noted that these errors needed to be corrected.</p> <p>It was suggested that at the next RPF a paper on this issue be presented by Bryan Perrie who is the Chairperson of 1083.</p> <p>It was also noted that Ray Bonser will be asked to present a paper on the industries perspective on 1083 and highlight some of the issues of concern.</p> <p>It was also proposed that Dennis Rothman be kindly requested to send ASPASA the documents that have been worked on – COLTO / 1083.</p> <p>It was also noted that it was essential that the Chairperson (Saarjie Duvenhage) be invited to the SABS Test Method meetings, so as to ensure that the ASPASA view is inputted into the system.</p> <p>The question that was asked from all was how does ASPASA ensure that it was kept up to date with all relevant Technical/Quality issues that were being worked on in various forums?</p> <p>It was agreed that Technical employees working for ASPASA members must ensure that there was commitment, feedback and input on behalf of ASPASA and the industry, not only for the persons own company.</p> <p>All new specs that are found or heard about must be referred to the ASPASA Technical Committee. At present there are two sets of specification, SANAS 3001 &amp; TMH, this is confusing and needs to be resolved and combined into one set. There are then also consultants that have their own specs. (This is a problem for the industry. Should a legal dispute arise, Councils and the Court could have a field day and it would look as if the industry is disorganised).</p> <p>It is hoped that COTO documents would be finalised by end of 2017.</p> <p>Due to the plethora of committees in industry, Barry Pearce was requested to supply a list of committees that dealt with issues that could/do affect the industry that ASPASA represents.</p>	<p>Office</p> <p>All</p> <p>All/Chair</p> <p>All</p> <p>All</p> <p>Barry Pearce</p>
<b>7</b>	<b>QUALITY MANAGEMENT SYSTEM - ASPASA</b>	
	<p>A draft document had been drafted by the Chairperson of this committee. The document was worked through in detail and some changes were reflected on:</p> <p>It was noted :</p> <ul style="list-style-type: none"> <li>- The guideline was a minimum standard and can as time goes on be expanded.</li> <li>- The guideline is simplistic and easy to implement.</li> <li>- This document can be used as a start and then if a company has no system, this could be used to work towards a quality management system.</li> <li>- Other surface mines who are members of ASPASA could also use this, with very little adaption</li> <li>- It was stressed by the committee that if a member company did not have a quality system, them it was certain that it would cost them money. Clients should demand to see systems</li> </ul>	



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<b>11</b>	<b>INDUSTRY PROBLEMS</b>	
	Discussed above	
<b>12</b>	<b>GENERAL</b>	
	Nothing	
<b>13</b>	<b>DATE AND VENUE OF NEXT MEETING</b>	
	5 October 2017 – ASPASA Offices	

Ref: 2017 – Technical