



ASPASA

Best Practice Guideline **Dust – Good Housekeeping Initiative**

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Statement of Commitment: *My organisation commits to improving on-site housekeeping practices to prevent or reduce settled dust*

1. Leadership and Commitment
Demonstrate that tackling exposure to dust and implementing good housekeeping is a priority.
 - Manage workplace health risks from dust as an integrated element of delivery business
 - Develop a culture of prevention of exposure to dust; put in place procedures to address potential exposures due to either a lack of housekeeping or poor housekeeping practices
 - Ensure operational managers and health and safety advisors understand the potential consequences on health of dust exposure.
 - Designate named management responsible for overseeing housekeeping activities.

2. Planning and prevention – implement good practice
 - Identify and eliminate or reduce where possible sources of dust emission; ensure equipment is appropriate
 - Ensure instructions in maintenance manuals are follows to keep equipment in effective and efficient working order to reduce settled dust
 - Plan regular maintenance/housekeeping activities to minimise the build-up of settled dust
 - Do not allow dust to accumulate, ensure spills are cleared up promptly using appropriate methods
 - Provide easily cleaned welfare facilities that are regularly maintained; provide separate storage areas for clean and contaminated workwear and PPE
 - Provide the appropriate tools and equipment for cleaning activities

3. Competency, training and behaviours – ensure every manager and worker is on board, is competent and takes ownership
 - Involve the workforce in taking decisions about health and safety
 - Inform the workforce including contractors about the potential health risks from dust exposure due to poor housekeeping and instruct the workforce on good housekeeping practices including the use of RPE
 - Monitor effectiveness of controls, ensure the workforce is working in the right way during maintenance, cleaning and housekeeping operations

Name: _____ Job Title: _____

Organisation: _____ Date: _____

Email address: _____